

MINUTES

COVER PAGE

BOARD NAME: BOARD OF LICENSURE FOR PROFESSIONAL LAND SURVEYORS

DATE: FEBRUARY 24, 2004 **ROOM:** CENTRAL CONFERENCE ROOM

LOCATION: DEPARTMENT OF PROFESSIONAL AND FINANCIAL REGULATION

TIME

SCHEDULED: 8:30 A.M.

TIME CALLED

TO ORDER: 8:55: A.M. **ADJOURN:** 11:15 A.M.

CHAIRMAN: MICHAEL SACKETT

SECRETARY: DEIRDRA PERRY

BOARD CLERK: SUSAN GREENLAW

MEMBERS PRESENT: MICHAEL SACKETT, ELWOOD ELLIS, EDGAR CATLIN III, JOHN ROBERTS, DEIRDRA PERRY, DAVID TITCOMB

MEMBERS ABSENT:

OTHERS PRESENT: DENNIS SMITH, ASSISTANT ATTORNEY GENERAL; KIM BAKER-STETSON, LICENSING CLERK; SUSAN GREENLAW, BOARD CLERK

CALL TO ORDER

The meeting was called to order at 8:55 a.m.

AGENDA MODIFICATIONS

Members agreed to add the following:

- Travel approval for NCEES Law Enforcement Committee Meeting
- Audit process
- NCEES Meeting in Portland, Maine

OLD BUSINESS

Action on Minutes of August 26, 2003 Meeting

A motion was made by Elwood Ellis and seconded by John Roberts to approve the minutes of the August 26, 2003 meeting as written. Unanimous.

NEW BUSINESS

Election of Officers

A motion was made by David Titcomb and seconded by Deirdra Perry to elect Michael Sackett as Chairperson for 2004. Unanimous.

A motion was made by Elwood Ellis and seconded by Deirdra Perry to elect David Titcomb as Vice-Chairperson for 2004. Unanimous.

A motion was made by Elwood Ellis and seconded by Michael Sackett to elect Deirdra Perry as Secretary for 2004. Unanimous.

Administrator's Report

No report available.

Complaint Officer's Report

Complaint Officer John Roberts presented the facts in the following cases:

#LS-185: A motion was made by Edgar Catlin and seconded by Deirdra Perry to dismiss upon finding no violation of Board statutes or rules and issue a Letter of Guidance regarding failure to take the matter seriously and providing an inadequate response to the complaint. The Letter of Guidance will remain in the licensee's file

for a period of two years. Catlin, Ellis, Perry, and Sackett voted in the affirmative; none opposed; Titcomb abstained. Motion carried.

#LS-188: A motion was made by Deirdra Perry and seconded by David Titcomb to dismiss upon finding no violation of Board statutes or rules. Unanimous.

#LS-189: A motion was made by Elwood Ellis and seconded by Deirdra Perry to table pending further investigation. Unanimous.

#LS-190: A motion was made by David Titcomb and seconded by Deirdra Perry to dismiss upon finding no violation of Board statutes or rules and issue a Letter of Guidance regarding compliance with the Board's statutes, maintaining proper professionalism with clients, as well as requesting that the licensee send a letter of apology to the clients, copied to the Board. The Letter of Guidance will remain in the licensee's file for a period of two years. Unanimous.

#LS-191: A motion was made by Michael Sackett and seconded by Elwood Ellis to table pending further investigation. Unanimous.

Review and Action on Applications

See attached table.

Board Reports

Nothing to report.

MSLS Report5

- Annual meeting held in January in Portland. Mr. Lloyd provided some highlights.
- 2005 Annual meeting scheduled for February 4-5 2005 at the Samoset.
- Spring meeting scheduled for April 30, 2004 at CMMC.
- MSLS website is being updated – short presentation scheduled for Spring meeting
- NH taking proactive approach to supporting ACSM survey tech certification program.
- U of Maine survey tech program – remote sites being contemplated – demonstration scheduled for March 26 at 10:30 at UMASS Lowell.
- Legislation: LD1781 killed in Committee; LD1693 expected to pass.

Statute/Rules

Nothing to discuss.

Correspondence and Communications

Letter from Fred Nehring, LSIT: The Board received a letter from Mr. Nehring regarding the PLS testing procedure and policies. Michael Sackett will correspond with Mr. Nehring.

Next Meeting Scheduled for April 27, 2004 at 8:30 a.m.

OTHER BUSINESS

A motion was made by Edgar Catlin and seconded by John Roberts to authorize out of state travel for Elwood Ellis' attendance at the NCEES Law Enforcement Committee meeting held February 6-7, 2004 in Phoenix, Arizona. Unanimous.

Elwood Ellis strongly encouraged Board members to attend the NCEES Northeast Zone Meeting scheduled for April 22-24, 2004 in Portland, Maine. A motion was made by Elwood Ellis and seconded by David Titcomb to authorize travel for members and staff. Unanimous.

Continuing education audit: The Board is currently auditing 20% of licensees who submit timely renewals and 100% of licensees who submit renewals after the expiration date.

ADJOURN

Being no further business, the meeting adjourned at 11:15 a.m.

Respectfully submitted,

Susan Greenlaw
Board Clerk

Review and Action on Applications

A motion was made by Elwood Ellis and seconded by Deirdra Perry to accept staff recommendations on the applications listed below. Unanimous.

APPLICANT	TYPE	BY	EXAM/WORK EXPERIENCE	RECOMMENDATION
BLANCHARD, KEITH	LSIT LIC	2 YR DEGREE, 2 YRS EXP & CORE CURRICULUM & EXAM	PASSED FUNDAMENTS 04/2001 EXP W/: PLISGA AND DAY 4/1999 TO PRESENT	OK TO LICENSE
BLAKE, THOMAS	PLS LIC	LSIT WITH 2 ADDITNL YRS OF EXP & EXAM	1 ST LIC AS LSIT 02/05/2001 EXP W/: NADEAU & LODGE	OK TO LICENSE UPON PASSAGE OF ALL PARTS OF THE PLS EXAM
BREWER, ELLEN	PLS LIC	LSIT WITH 2 ADDTNL YRS OF EXP & EXAM	1 ST LIC AS LSIT 01/12/1996 EXP W/: OWEN HASKELL, INC.	OK TO LICENSE UPON PASSAGE OF ALL PARTS OF THE PLS EXAM
MESSIER, PAUL	PLS LIC	LSIT WITH 2 ADDTNL YRS OF EXP & EXAM	1 ST LIC AS LSIT 07/23/1987 EXP W/: JAMES SEWALL CO PLISGA AND DAY PETER MESSIER	OK TO LICENSE UPON PASSAGE OF ALL PARTS OF THE PLS EXAM
PEVERETT, MICHAEL	PLS LIC	LSIT WITH 2 ADDTNL YRS OF EXP & EXAM	1 ST LIC AS LSIT 07/15/1999 EXP W/: CIVIL CONSULTANTS SURVEY & GEODETIC CONSULTANTS	OK TO LICENSE UPON PASSAGE OF ALL PARTS OF THE PLS EXAM
ROBINSON, ADAM	PLS LIC	LSIT WITH 2 ADDTNL YRS OF EXP & EXAM	1 ST LIC AS ME LSIT 03/05/2001 EXP W/: PLISGA AND DAY	OK TO LICENSE UPON PASSAGE OF ALL PARTS OF THE PLS EXAM
WELLS, EDWARD	PLS LIC	LSIT WITH 2 ADDTNL YRS OF EXP & EXAM	1 ST LIC AS LSIT 08/22/2001	OK TO LICENSE UPON PASSAGE OF ALL PARTS OF

			EXP W/: T.W. BENSON SHEPPARD & GARSTER	THE PLS EXAM
BELSKI, MATTHEW	PLS LIC	VIA COMITY WITH MA & EXAM HAS SOME UMO ENG COURSES	TOOK SIT & PLS NCEES EXAM IN MA 1 ST LICENSE IN MA 09/15/1993	OK PENDING PASSAGE OF MAINE SPECIFIC EXAM (NEED EXAM FEE)
BRADFORD, JEFFREY	PLS LIC	VIA COMITY WITH MA & EXAM UMASS LOWELL – BS CIVIL ENGINEERING	TOOK NCEES EXAM IN	OK PENDING VERIFICATION OF MASS LICENSE AND EXAM & PASSAGE OF MAINE SPECIFIC EXAM
DELBRIDGE, RANDY	PLS LIC	VIA COMITY WITH AZ & NV & EXAM ALMOST 30 YRS WORK EXPERIENCE	TOOK NCEES EXAM IN AZ OCT 1984 – 16 HOURS AZ LICENSE IS CURRENT NV LICENSE IS CURRENT	OK PENDING PASSAGE OF MAINE SPECIFIC EXAM
DONOHUE, PAUL	PLS LIC	VIA COMITY WITH MA & NH BA IN PSYCHOLOGY	TOOK NCEES EXAM IN MA 1981 TOOK NH EXAM IN 1987	OK PENDING PASSAGE OF MAINE SPECIFIC EXAM
TRUDEL, ALBERT	PLS LIC	VIA COMITY WITH NH & MA	TOOK NCEES EXAM IN NH 1989 TOOK MA EXAM IN 1991	OK PENDING RECEIPT OF LIC VERIFICATIONS FROM MA & NH AND PASSAGE OF MAINE SPECIFIC EXAM

